



Date: 03-07-2018

**CIRCULAR**

The Internal Quality Assurance cell (IQAC) meeting for the academic year 2018-19 is planned to be held on 06.07.2018 in IQAC Hall at 10.00 am.. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

**AGENDA**

- Welcome address
- Introducing the Coordinator
- IQAC Functions
- Formation of NAAC Criteria in-Charges
- Alumni Interaction with students
- Bridge Course
- Career Guidance Programme
- Elective Subject Finalization
- Entrepreneurship Development Cell(EDC) activities

Copy to:

1. All HoD's
2. All Notice Boards



*S. Sathya*

**Principal**

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Sathiyamangalam,  
Pudukkottai 622 501

*S. Sathya*

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# SUDHARSAN ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

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## Members of the Committee

Sl.No	Category	Designation	Name of the Member
1.	Chairperson	Head of the Institution	Dr. S.Karthikeyan
2.	Member of Management	Secretary	Mr. K. Ajay Kumar
3.	IQAC Coordinator	HoD& Associate Professor /CSE	Mrs.P.Parvathi
4.	Administrative Officers	Accounts Manager	Mr. Balasubramanian
		Exam Cell Coordinator	Mr.N.Rajkumar
		NSS Coordinator	Mr. G.Narayanan
		PRO	Mr. S. Moorthy
		PED	Mr.C.Saravanan
5.	Senior Teachers	HoD/Civil	Mr. S. Arunkumar
		HoD/Mech	Dr.A.Kumaravadivel
		HoD/EEE	Mr.G. Devanathan
		HoD/ S&H	Mrs.N.Hemalatha
6.	Alumni Members	Software Programmer	Mr. Thangapandian
7.	Members from Industry	Amphisoft Technologies	Mrs.T. Punitha
8.	Nominees from Local Society	Sona Educational Trust, Pudukkottai	Mr.ARS.Subramaniam
9.	Student Members	II EEE Student	Mr.P.Vijay



  
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**Minutes of the Meeting held on 06.07.2018**

The Coordinator of IQAC welcomed the chairperson and all the members.

The Principal introduced and nominated Mrs.P.Parvathi as a IQAC Coordinator.

- The coordinator explained about the importance of establishment of IQAC. He also expressed that maintaining quality standards in the teaching, learning and evaluation is the main objective of the IQAC which is useful for improving the quality of academic and administration.
- It is planned to nominate NAAC criteria wise in-charges to maintain the documentation.
- The Chairperson insisted to organise an interaction of Alumni with the present students. Whenever they visit the college, to know about the current trends in industries.
- A bridge course is planned to conduct for the first year students for mathematics, physics and chemistry subjects before the regular classes commences.
- It was decided to conduct career guidance programmes for the final year students.
- Faculty members are instructed to inform the students about the various elective subjects available and to brief about the electives so that students could know about the subjects before choosing it.
- It was decided to develop the activities of Entrepreneurship Development cell (EDC) in the coming semester.

  
IQAC Coordinator

**IQAC COORDINATOR,**  
Sudharsan Engineering College,  
Sathiyamangalam,  
Pudukkottai-622 501

  
Principal

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Sudharsan Engineering College,  
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2.	Member of Management	Secretary	Mr. K. Ajay Kumar	
3.	IQAC Coordinator	HoD& Associate Professor /CSE	Mrs.P.Parvathi	
4.	Administrative Officers	Accounts Manager	Mr. Balasubramanian	
		Exam Cell Coordinator	Mr.N.Rajkumar	
		NSS Coordinator	Mr. G.Narayanan	
		PRO	Mr. S. Moorthy	
		PED	Mr.C.Saravanan	
		Librarian	Mr.V.Subramanian	
5.	Senior Teachers	HoD/Civil	Mr. S. Arunkumar	
		HoD/Mech	Dr.A.Kumaravadivel	
		HoD/EEE	Mr.G . Devanathan	
		HoD/S&H	Mrs.N.Hemalatha	
6.	Alumni Members	Software Programmer	Mr. Thangapandiyan	
7.	Members from Industry	Amphisoft Technologies	Mrs.T. Punitha	
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9.	Student Members	II EEE Student	Mr.P.Vijay	



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Date:01.02.2019

## ACTION TAKEN REPORT FOR THE MEETING HELD ON 06-07-2018

S.No.	Points Discussed	Action Taken
1.	Formation of NAAC Criteria in - charges	Criteria wise in-charge was formed and work progressed.
2.	Alumni Interaction with students	The IQAC Coordinator suggested to the HoDs to arrange more number of alumni interaction for the students. Alumni, whenever visits the college could be made to interact with the students for sharing the work experience and to know the current trends in industries.
3.	Bridge Course	Bridge Course was conducted for the first year from 08.09.2018 to 20.09.2018
4.	Career Guidance Programme	Career Guidance Programme was postponed to Even semester.
5.	Elective Subject Finalization	Elective Subjects were finalized based on the choice of students.
6.	Entrepreneurship Development Cell activities	Entrepreneurship Development cell was conducted <ul style="list-style-type: none"><li>A Seminar on "Entrepreneurship Awareness Programme"</li></ul>

  
IQAC Coordinator

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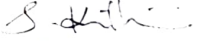
Date: 04-02-2019

## CIRCULAR

The Internal Quality Assurance cell (IQAC) meeting for the academic year 2018-19 is planned to be held on 06.02.2019 in IQAC Hall at 10.00 am. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome Address
- Discussion on the preceding meeting held on 06.07.2018.
- Status of NAAC Work
- MOU with Industries
- Placement and Training
- Co-Curricular and Extra Curricular activities
- Value Added Courses
- Entrepreneurship Development Cell activities
- Intellectual Property Rights Cell
- Career Guidance Programme

  
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## Minutes of the Meeting held on 06.02.2019

The Coordinator of IQAC welcomed the Chair Person and all the members.

Minutes of previous IQAC meeting held on 06.07.2018 are discussed and confirmed

- The coordinator discussed the status of criteria wise work that is being carried out in all departments with all criteria heads.
- Mr. S. John Joseph, Placement Coordinator, suggested that more collaborative agreements were to be made in future with reputed companies for the benefits of students.
- It was discussed about strengthening of placement activities by bringing more number of reputed companies for on campus placement drives.
- IQAC insisted all the departments conduct minimum 2 co-curricular events in each semester such as seminar, workshop, conference etc. and also NSS members to conduct various programs for the welfare of rural peoples.
- IQAC has recommended that all departments organize Quality Improvement Initiatives courses and encourage students to enroll.
- It was decided to develop the activities of Entrepreneur Development cell (EDC) in the coming semester.
- The Chair Person insisted to improve the usage of ICT facility in teaching process. He discussed about the enhancement of the quality improvements in the Academic process.
- IQAC insisted to conduct Career Guidance Programme for IV year students

  
IQAC Coordinator

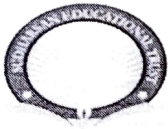
**IQAC COORDINATOR,**  
Sudharsan Engineering College,  
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Pudukkottai-622 501

  
Principal

  
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Date: 25.07.2019

## ACTION TAKEN REPORT FOR THE MEETING HELD ON 06-02-2019

S.No.	Points Discussed	Action Taken
1.	Status of NAAC Work	Criteria wise review meeting was conducted.
2.	MOU with Industries	Internship MOU were signed with four engineering industries.
3.	Placement and Training	<p><b>Department of Civil Engineering</b> Final year students of our Civil Department (2018-2019 batch) got recruited (9 students) in Creative Animation.(8 students) in Eureka forbes.(6 students) in IDBI Federal life Insurance. (4 students) in MDS Rebar Engineering.(3 students) in Seliamman construction.</p> <p><b>Department of Mechanical Engineering</b> Final year students of our Mechanical Department (2018-2019 batch) got recruited (27 students) in Sakthi Gear Product(8 students) in IDBI Federal life Insurance,(3 students) in Rohini Weld-tech ,(9 students) in Eureka Forbes.</p> <p><b>Department of Computer Science and Engineering.</b> Final year students of our Computer Science and Engineering Department (2018-2019 batch) got recruited (7 students) in Eureka Forbes,(3 students) in Creative Animation, (2 students) in Centaurus, (1 student) in IDBI Federal Life Insurance.</p> <p><b>Department of Electronics and Communication Engineering.</b> Final year students of our Electronics and Communication Engineering Department (2018-2019 batch) got recruited (6 students) in Eureka Forbes</p> <p><b>Department of Electrical and Electronics Engineering.</b> Final year students of our Electrical and Electronics Engineering Department (2018-2019 batch) got recruited (6 students) in Eureka Forbes, (1 student) in Creative animation.</p>
4.	Co-Curricular and Extra Curricular activities	<p>Our college conducted various sport events and cultural activities for the students.(For all Departments)</p> <ul style="list-style-type: none"><li>• Long Jump Competition (Women)and(Men)</li><li>• Shot Put Competition(Men)</li><li>• Disc Throw Competition (Women)</li><li>• 100 meters Track Competition</li></ul>



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S.No.	Points Discussed	Action Taken
		<ul style="list-style-type: none"><li>• (Women) and(Men)</li><li>• Chess Competition</li><li>• 1500 meters Track Competition (Men)</li><li>• 400 meters Track Competition (Women)and(Men)</li><li>• Badminton Competition (Women)and(Men)</li><li>• Shot Put Competition(Women)</li><li>• Triple Jump Competition (Men)</li><li>• Disc Throw Competition (Women)</li><li>• poetry Competition</li><li>• Essay Writing Competition</li><li>• Drawing Competition</li><li>• Poster making Competition</li></ul>
5.	Value Added Courses	<ul style="list-style-type: none"><li>• The following value added courses were conducted by various departments.</li><li>• Interior decoration</li><li>• Geospatial mapping</li><li>• 3d"s max</li><li>• Hardware and network essentials</li><li>• PhP and Mysql</li><li>• Web development</li><li>• Advanced PowerElectronics using PSIM</li><li>• Simulation of eSIM for Electric circuits</li><li>• Domestic Motor Dismantling and Assembling</li><li>• Logic Gates to Processors: Unveiling the Digital World</li><li>• Connecting Industries with IoT for Intelligent Automation</li><li>• Developing Industrial Solutions with Real-time Embedded Systems</li><li>• CAD 2D and 3D Fundamentals</li><li>• Solid Works Fundamentals</li><li>• Unigraphics Fundamentals</li></ul>
6.	Entrepreneurship Development activities	Cell Seminar on "Entrepreneurship Awareness Programme" was conducted.



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S.No.	Points Discussed	Action Taken
7	Intellectual Property Rights Cell	Three Programmes were conducted in the area of intellectual property Rights. <ul style="list-style-type: none"><li>• Intellectual Property Rights – Advanced Patent Search</li><li>• Workshop On IPR Awareness</li><li>• Workshop On Patent Filing Process</li></ul>
8	Career Guidance Programme	Career Guidance Programme was conducted for final year students

  
IQAC Coordinator

  
Principal

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