



# SUDHARSAN ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Sathiyamangalam, Kulathur(TK), Pudukkottai District-622 501

Ph: 04339-240830, 240840 Fax: 04339-240205

Website: www.sec.ac.in Email: principal@sec.ac.in



E-Box  
Colleges

Date: 04-07-2022

## CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-23 is planned to be held on 06.07.2022 in IQAC hall at 10.30 am. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.


### AGENDA

- Welcome address
- Discussion on the preceding meeting held on 12.01.2022
- Completion of criteria work
- Industrial visit and internship for the student
- Research activities
- Professional training for non-teaching
- Registration of Alumni association
- Updating of institution website
- Library utilization

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Principal

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## Members of the Committee

Sl.No	Category	Designation	Name of the Member
1.	Chairperson	Head of the Institution	Dr. S.Karthikeyan
2.	Member of Management	Secretary	Mr. K. Ajay Kumar
3.	IQAC Coordinator	Associate Professor & HOD / ECE	Dr. K. Asan Mohideen
4.	Administrative Officers	Accounts Manager	Mr. Balasubramanian
		Exam Cell Coordinator	Mr. R. Jeevanantham
		NSS Coordinator	Mr. G.Narayanan
		PRO	Mr. S. Moorthy
		PED	Mr.C.Saravanan
		Librarian	Mr.V.Subramanian
5.	Senior Teachers	HoD/Civil	Mr. S. Sundarraj
		HoD/Mech	Dr.Viswanath Bellie
		HoD/EEE	Mrs. B. Manimekalai
		Vice Principal & HoD/CSE	Dr. P. Sujatha
		HoD/S&H	Mrs. N. Hemalatha
6.	Alumni Members	Software Programmer	Mr. Thangapandiyan
7.	Members from Industry	Amphisoft Technologies	Mrs.T. Punitha
8.	Nominees from Local Society	Sona Educational Trust, Pudukkottai	Mr.ARS.Subramaniam
9.	Student Members	III CSE Student	Ms. T. Lakshmi Priya



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## Minutes of the Meeting held on 06.07.2022

The Coordinator of IQAC welcomed the Chair Person and all the members.

Minutes of previous IQAC meeting held on 12.01.2022 are discussed and confirmed.

- To enhance the principal skills of students, IQAC suggested all the departments to undergo industrial visit and internship training to various industries.
- It is discussed and decided, all the departments to make a memorandum of understanding with industries.
- IQAC Suggested to improve the number of proposals to submit for funding agencies, number of paper publication to be improved.
- Discussion about conducting a professional development program such as Personality development, MS Office, Yoga and meditation for non-teaching faculties.
- IQAC recommended registering the Alumni Association of the institution commit all students to participate in the association and encouraged to undertake membership in the association.
- Insisted to update the institution website frequently by the web designer
- Insisted to motivate the students to utilize the library after working hours and encourage the students to use the online resources of library

**IQAC Coordinator**

**IQAC COORDINATOR,**  
Sudharsan Engineering College,  
Sathiyamangalam,  
Pudukkottai-622 501

  
**Principal**



  
**PRINCIPAL**  
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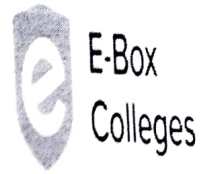
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4.	Administrative Officers	Accounts Manager	Mr. Balasubramanian	
		Exam Cell Coordinator	Mr. R. Jeevanantham	
		NSS Coordinator	Mr. G.Narayanan	
		PRO	Mr. S. Moorthy	
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		Librarian	Mr.V.Subramanian	
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Date: 11-05-2023

## CIRCULAR

The Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 is planned to be held on 13.05.2023 in IQAC hall at 10.30 am. All IQAC members are requested to participate in this meeting without fail. The agenda for the meeting is as follows.

### AGENDA

- Welcome Address
- Discussion on the preceding meeting held on 06.07.2022.
- Conducting Faculty Development Programmes
- University Result Review
- Placement and Training
- Co-curricular and Extra Curricular activities
- Library books, journals and e-resources
- Preparation of academic calendar
- Completion status for criteria records.
- Value added courses

Principal

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3.	IQAC Coordinator	Associate Professor & HOD / ECE	Dr. K. Asan Mohideen
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## Minutes of the Meeting held on 13.05.2023

The Coordinator of IQAC welcomed the chairperson and all the members.

- Minutes of previous IQAC meeting held on 06.07.22 are discussed and confirmed.
- It is discussed to conduct more number of Faculty Development Programmes to strengthen subject knowledge in the domain.
- The university result were examined and IQAC members shared a few points to improve the results for the upcoming semester.
- It was discussed about strengthening of placement activities by bringing more number of reputed companies for on campus placement drives.
- IQAC insisted all the departments conduct minimum two co-curricular events in each semester such as seminar, workshop, conference etc. and also NSS members to conduct various programs for the welfare of rural peoples.
- Discussed to conduct value added courses for students.
- IQAC recommended to the librarian to add the collection of journals, books and E-resources to the library
- IQAC recommended to all departments to make usage of online video lectures like NPTEL, Coursera etc.,
- The coordinator discussed about the status of criteria wise work that is being carried out in all departments with all criteria heads.
- Discussed the academic calendar preparation.
- Effective teaching learning methodologies and advanced technology are instead to be following by faculty members in class room.

**IQAC Coordinator**

**IQAC COORDINATOR,**  
Sudharsan Engineering College  
Sathiyamangalam  
Pudukkottai-622 501

**Principal**

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2.	Member of Management	Secretary	Mr. K. Ajay Kumar	Absent -
3.	IQAC Coordinator	Associate Professor & HOD / ECE	Dr. K. Asan Mohideen	
4.	Administrative Officers	Accounts Manager	Mr. Balasubramanian	
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Date:09.06.2023

## ACTION TAKEN REPORT FOR THE MEETING HELD ON13-05-2023

S.No.	Points Discussed	Action Taken
1.	Faculty Development Programmes	Each department conducted one Faculty Development Programme.
2.	University Result Review	Implemented the points that are discussed in the meeting to improve the University results.
3.	Placement and Training	<p><b>Department of Civil Engineering</b> Final year students of our Civil Department (2022-2023 batch) got recruited (7 students) in Linga Architech(1 student) in Ambika Jai Builders,</p> <p><b>Department of Mechanical Engineering</b> Final year students of our Mechanical Department (2022-2023 batch) got recruited (8 students) in Delphi TVS , (3 students) in Arun Engineering.</p> <p><b>Department of Computer Science and Engineering</b> Final year students of our Computer Science Department (2022-2023 batch) got recruited (9 students) in Clazyworks,(8 students) in Amphisoft Private Limited.,(6 students) in Crud Operations Pvt Ltd. (2Students),HRlytics Private Limited, (1Students),Amphi Ventures Private Limited,</p> <p><b>Department of Electronics and Communication Engineering.</b> Final year students of our Electronics and Communication Engineering Department (2022-2023 batch) got recruited (2 students) in Crud Operations Pvt Ltd,(1student) in Livia polymer products. (2 students) in Sri Sai Power and Equipments pvt ltd.(4 students) in Delphi TVS.</p> <p><b>Department of Electrical and Electronics Engineering.</b> Final year students of our Electrical and Electronics Engineering Department (2022-2023 batch) got recruited (3 students) in Amphi Ventures (3students) in Etricals Engineers Pvt Ltd.(1 student) in Delphi TVS.</p>



  
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S.No.	Points Discussed	Action Taken
4.	Co-Curricular and Extra Curricular activities	<p>Our college conducted various sport events and cultural activities for the students.(For all Departments)</p> <p>Our college conducted various sport events and cultural activities for the students.(For all Departments)</p> <ul style="list-style-type: none"><li>● Volleyball Competition(Men) and(Women)</li><li>● Basketball Competition(Men)</li><li>● Cricket Tournament(Men)</li><li>● Kabaddi Competition(Men)</li><li>● Throwball Competition(Women)</li><li>● Badminton Competition(Women) and(Men)</li><li>● Football Tournament(Men)</li><li>● High Jump Competition(Men)</li><li>● Long Jump Competition(Women)and (Men)</li><li>● High Jump Competition(Women)</li><li>● Javelin Throw Competition(Men)</li><li>● Shot Put Competition(Women) and(Men)</li><li>● Javelin Throw Competition(Women)</li><li>● Table Tennis Competition(Men)</li><li>● Hammer Throw Competition(Women) and(Men)</li></ul>
5.	Value Added Courses	<p>The following value added courses were conducted by various departments.</p> <ul style="list-style-type: none"><li>● Auto CAD-CIVIL</li><li>● Rivit architecture-CIVIL</li><li>● Staad Pro v8i-CIVIL</li><li>● Deep learning and AI using Python</li><li>● Data science with applications and problem solving</li><li>● HTML &amp; CSS</li><li>● Fundamentals of C and Python Programming Language</li><li>● Digital Systems: From Basic Logic Gates to Advanced Processors</li><li>● Industrial Automation using IOT-EEE</li><li>● Build Your Own Applications with C and Python</li><li>● A Journey from Logic Gates to VLSI Processors</li><li>● IoT for the Industrial Workforce</li><li>● Refrigeration and Air Conditioning</li><li>● Recent Trends in Nano Technology and Nano Materials</li><li>● Robotics and Automation</li><li>● Data Analytics</li></ul>



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S.No.	Points Discussed	Action Taken
6.	Preparation of academic calendar	As per university norms academic calendar was prepared.
7.	Completion status for criteria records.	Criteria wise review meeting was conducted.

**IQAC Coordinator**

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